

MOORLAND ROAD COMMUNITY LIBRARY



Communications Support Role

The Trustees of Moorland Road Community are looking for a volunteer to work with us on our communications and digital activities. We are seeking someone who will have particular responsibility for communications including social media and publicity. Support will be given by one of our Trustees.

Whether you are from a communications or digital marketing background or are a bright young graduate taking your first steps into the world of work we would love to hear from you.

Activities you will be doing:

1. Updating and maintaining the website
2. Promoting events in the library with posters and social media posts
3. Ensuring national and local campaigns (e.g. Year of Reading, Summer Reading Challenge) are advertised and promoted

What skills are required for this role

- Familiarity with social media platforms (Facebook, Instagram) and basic digital marketing tools
- Confidence in creating engaging and appealing content through social media posts on Facebook and Instagram, for example.
- Familiarity with web design and ability to update the Library website
- Experience with desktop publishing applications such as Canva

What's in it for you?

Moorland Road Community Library is completely volunteer-led and provides an invaluable service to its community. This volunteering role provides a rewarding opportunity to gain valuable work experience as well as to build your skillset and develop your CV.

Time commitment

Flexible, probably 1 hour per week

If you are interested in finding out more, please email moorlandroadcommunitylibrary@gmail.com by **19 June 2026**

Applicants must be over 18 years of age.